



## ***Job Description***

**Position Title: Carpenter**

**Reports to: Superintendent**

### **Position Summary:**

Construct and repair building frameworks and structures made from wood and metal. Installation of millwork carpentry, doors & other specialty items.

### **Essential Functions/Position Responsibilities:**

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Ability to follow blueprints and building plans to meet client needs
- Construct and install structures and fixtures
- Ability to measure, cut or shape wood, plastic, and other materials
- Construct building framework, including walls, floors and doorframes
- Help erect, level and install building framework with the aid of rigging hardware and cranes
- Inspect and replace damaged framework or other structures and fixtures
- Ability to work on staging / above ground
- Instruct and direct laborers and other construction helpers
- Work in a safe, OSHA approved manner
- Maintain a positive attitude
- Provide a good work ethic and effort towards all assigned tasks
- Willingness to learn new tasks
- Share knowledge & help train others
- Ability to communicate clearly with the team on the jobsite



### **Supervisory Responsibilities**

This position has no supervisory responsibilities

### **Hiring Requirements/Preferences**

- Minimum of 2 years of commercial carpentry
- Metal & Wood framing
- Drywall
- Millwork and casework installation
- Doors, frames and hardware installation
- Must be able to travel to the jobsite(s) as assigned
- Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals
- Proficient at reading blueprints, or ability to learn
- Minimum tools required: tape measure, hammer, utility knife, tool belt, speed square, chalk line, torpedo level and driver index. HP Cummings will provide power tools
- Strong organization skills and dedication to completing projects in a timely manner
- Excellent time management skills and ability to multi-task and prioritize work
- Experience with computers and technology a plus
- OSHA 10 training preferred, but will provide

### **Other Duties**

- Working hours are 7:00am to 3:30pm. Please come to the site early enough to start work at 7:00am and be prepared to work up until 3:30.
- Overtime may be offered to stay on schedule

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.



## ESTIMATE OF PHYSICAL REQUIREMENTS

**Job Title: Carpenter**

PHYSICAL EFFORT	RARELY (15%)	OCCASIONAL (15% - 40%)	FREQUENT (40% - 70%)	CONTINUOUS (Over 70%)
Lifting under 40 lbs.			X	
Lifting over 40 lbs.			X	
Dusty Environment				X
Using Oil or Chemicals*		X		
Standing				X
Climbing Ladders			X	
Climbing Stairs			X	
Sedentary Work**	X			
Outside Work			X	
Precision Type Work			X	
Typing	X			
Computer Input	X			
Stooping			X	
Driving		X		
Walking			X	
Answering Phone	X			
Bending			X	
Reaching/Pulling/Pushing			X	
Acuity, Far – Clarity of vision at 20 feet or more.			X	
Acuity, Near – Clarity of vision at 20 inches or less.			X	
Depth Perception – Three-dimensional vision. Ability to judge distance and space relationships.			X	
Field of Vision – Area that can be seen up and down or to right or left while fixed on a point.			X	
Accommodation – Adjustment of eye to bring object into sharp focus- Important for near point work.			X	
Color Vision – Ability to identify and distinguish colors.			X	

Special Comments: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_